



Magellan of Arizona Regional Behavioral Health Administration
Governance Board Minutes of August 8, 2007

Community Members of Governance Board:

- Trish Bleth, CEO SELFF, Inc. – Adult Service Recipient Representative
- Sue Davis - Family Member Representative
- Nick Margiotta, Phoenix Police Department – Community Member Representative
- Luz Sarmina, CEO Valle Del Sol – CEO Children Provider Representative
- Ted Williams, CEO ABC Housing – CEO Adult Provider Representative
- Valerie Van Auken – Family Member of Child Recipient Representative

Magellan Members of Governance Board:

- Russ Petrella – Representative of the Chief Executive Officer, Maricopa County RBHA
- Chris Carson - Chief Medical Officer, Maricopa County RBHA
- Dan Wendt - Chief Quality Officer, Maricopa County RBHA
- Erin Somers – Representative of the Chief Community Relations Officer, Maricopa County RBHA
- Gaye Tolman - Chief Recovery and Resiliency Officer, Maricopa County RHBA
- Jim Stringham – Representative of the Chief Systems Transformational Officer, Maricopa County RBHA

Staff to Governance Board

- Lynette Tolliver – Governance Board Administrator

Consultant to Governing Board:

- Charles Curie, Principal - The Curie Group, Consultant to the Board

Meeting Overview:

In Session 10:10am

Russ Petrella, President of Magellan Behavioral Health, welcomed everyone and began with introductions from the board members, staff and guests.

After introductions Russ reviewed the purpose of the meeting and provided an opportunity for the board to review the minutes. One area was identified for correction, a question by Luz Sarmina regarding the board's role in clinical and financial oversight considering how both are so entwined. A motion was made to approve the minutes with stipulation of correction. Minutes will be posted on the www.MagellanforMaricopa.com website as approved upon correction. Moving forward draft minutes will be sent to Board members for review 2-3 business days prior to the next board meeting. A question was asked regarding permission for audience remarks during the meetings. It was agreed that these meetings are open to the public to observe board proceedings and that participation is limited to Board members.

A summary of key discussion items is provided below.

Follow up Agenda Items:

Selection of Co – Chairs:

Russ opened the discussion by advising the Co- Chair role for Magellan would be held by the Chief Executive Officer. Anne McCabe would assume the role effective August 15th, 2007 until the position is permanently filled. The Board was tasked with determining the method for choosing the Community Co-Chair. The board agreed on self nomination or the option to withdraw from consideration. The names of those who were interested would be placed in a basket and a name drawn at random. All board members passed on consideration, with the exception of Ted Williams, who was selected by the board unanimously to be the Community Co-Chair.

Magellan Updates:

- Provider Network Organizations (PNO's) - will go live September 1st 2007 as scheduled. There are great efforts taking place to address funding mechanisms and the Case Management Model with an emphasis on a phased in approach. The model will be presented to DBHS the week of August 13th for overall approval.
- Crisis Response – Maricopa Crisis Recovery Network (MCRN) is on target to meet implementation goals. There are discussions taking place with seventeen representatives from first responder organizations.. Focus areas include operational and policy and procedures model Review.
- Credentialing and Contracting – 93% of providers have completed the individual credentialing process. The next step is to focus contracting efforts on the provider list submitted by MCAP and others, as well as obtain final contract language approval from the state. The contracts are currently in final draft form and are under review by the State.
- Human Resources and Recruitment – 73% completed overall. Aggressively pursuing candidates for Chief Executive Officer and Chief Community Relations Officer. Anne McCabe will serve as the Interim CEO beginning August 15th, 2007 until the position is filled.
- Outreach and Communication – The goal of Magellan's Forums is to educate the community on the transition and receive input from the community regarding any concerns. Three forums have already taken place Next forum is scheduled for August 21st. Information will be posted on the Magellan Website www.MagellanforMaricopa.com

Main focus areas of the communications effort include:

- Member Handbooks – Being developed for distribution through the direct care clinics and provider sites.
- Weekly Updates: Flyers being distributed weekly to recipients in the clinics.
- Provider Manual – Under development.
- Continuous input from Advocacy Organizations.

Additional Questions:

Q – Is state template being used with the differentiation of Adult Representatives?

A – Erin Somers and Dan Wendt will review and report back to the board in the August 22nd Board Meeting.

Q – Will the handbook be on the website?

A – Yes.

Q – Will a translated version in Spanish be available simultaneously in all distributions?

A – Yes.

- Case Management – McKinsey, Inc., a national consulting firm is being utilized to provide support on H.R. related issues and oversight of the training and clinical areas. Licensure has been filed with the State and the board will be kept abreast of the progress.
- Clozapine Update – Chris Carson advised the Board that the situation is still under review and a pharmacy meeting was scheduled to take place August 8th to address concerns.

Service Delivery Transition Committee:

Russ provided an overview of Magellan’s role in Maricopa County and emphasized that the RBHA is not a provider organization. A draft Service Delivery Transition Committee (SDTC) overview was distributed for review and additional input from the Board. The SDTC is an Ad-Hoc committee that reports directly to the Governance Board. The board agreed that the composition of the group should mirror the Governance Board structure. The board also agreed on an open SDTC application process via the website. A pool of applicants will be obtained by August 22nd for the board to review and begin the selection process, with heavy emphasis on clinical knowledge. Oversight areas for SDTC will include:

- Policy Direction
- Financial transparency

Development of a plan for submission to the Board focused on the transition of the clinics to the provider community. The plan will consider all key variables and have community input..

- SDTC Questions and Comments:–

Q – Will community representatives from the Governance Board be allowed to sit on SDTC?

A – As the Governance Board will need to approve proposals by the SDTC, they will already have direct input.

Q – Will the SDTC meetings be open to the public?

A – No; workgroup meetings will not be open to the public. This workgroup is time sensitive and reports directly to the Governance Board members who represent the public. The Board unanimously agreed that SDTC meetings would not be open meetings.

Q – Will SDTC members be required to sign a confidentiality agreement?

A – Board unanimously agreed that SDTC members should sign such an agreement. Governance Board Administrator will draft a document and present to the board at the August 22nd 2007 meeting.

All SDTC members will need to be aware of the State mandates from the RFP on Service Delivery Process. Governance Board Administrator will provide a copy of document for the board to reference to. Most board members stated they had a copy. The board agreed that the first SDTC meeting should take place directly after the Governance Board meeting scheduled for September 5th, 2007.

New Business:

Russ opened the floor to any new business items. The board proposed that discussions begin regarding Substance Abuse.

Proposed Agenda Items:

The proposed future agenda items presented by the board include:

- Financial and Substance Abuse Update
- Status of ADHS Contract
- 95% encounter requirement

Future Meeting Schedule:

- Wednesday, August 22nd, 2007 from 10 – 12pm
- Wednesday, September 5th, 2007 from 10 – 12pm
- Wednesday, September 19th, 2007 from 10 – 12pm

The board will meet every other week from this schedule forward from 10:00 a.m. – 12:00 p.m. There are times when the board will need to convene to address time sensitive concerns. The board also agreed that there will be times when the meetings will need to be closed session (financial decisions, confidential subjects, etc.).

The board adjourned at 12:10pm