

**PROVIDER NOTICE:**  
**Provider Manual Revision**

Maricopa County Regional Behavioral Health Authority  
Magellan Health Services of Arizona, Inc.

## *Provider Notice*

### **Revision to ADHS/DBHS Client Information System (CIS) File Layout and Specifications Manual**

**Date: April 16, 2009**

**Notice number: 66**

In accordance with ADHS/DBHS guidelines, providers are required to comply with the updated policies and procedures presented in provider notices. Where applicable, this information is incorporated into the ADHS/DBHS Provider Manual, Magellan Health Services of Arizona Edition. The full provider manual and provider notices are available at the [For Providers](#) area of Magellan's Web site, [www.MagellanofAZ.com](http://www.MagellanofAZ.com).

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The Arizona Department of Health Services/Division of Behavioral Health Services (ADHS/DBHA) recently revised their CIS File Layout and Specifications Manual. For your convenience, Magellan is providing you with a table of the revisions below. The revisions are also available on the ADHS/DBHS Web site at [www.azdhs.gov/bhs/cis.pdf](http://www.azdhs.gov/bhs/cis.pdf).

#### **CIS File Layouts & Specifications Table of Changes**

<b>Date / Version</b>	<b>Changes - Please see the History in each section to view changes</b>
4/2009	<b>CIS File Layouts &amp; Specifications v.2.2 Revised 3/2009</b>
v.2.2	- Post to the DBHS website at: <a href="http://www.azdhs.gov/bhs/gm.htm">http://www.azdhs.gov/bhs/gm.htm</a> .
	<b>Section A: Intakes</b> - see below  <b>Section B: Closures</b> - see below  <b>Section C: Encounters</b> - see below  <b>Section D: Demographics</b> - no changes  <b>Section E: AHCCCS Eligibility</b> - no changes

	<p><b>Section F: Roster &amp; Informational Data</b> - no changes</p> <p><b>Section G: AHCCCS Encounter Manual</b> - see below</p>
3/2009	<p><b>Section C: Encounters</b> - <u>Pre-Processor Edits:</u></p> <ul style="list-style-type: none"> <li>- Changed F125 to "Encounter suspended due to no type 1 demographic" from "Encounter suspended due to no demographics".</li> <li>- Changed N77 to "Svc type = 1 and net paid = 0. Svc type = 2 and special net is greater than 0 and net paid is greater than 0." from "If svc type contains a value of 2 and special net value amount is not greater than zeroes and net paid amount is greater than zeroes"</li> <li>- Changed N78 to "Svc type = 1 and net paid is greater than 0 and special net is greater than 0. Svc type = 2 and special net = 0." from "If svc type contains a value of 1 and net paid amount is not greater than zeroes and special-net-value amount is greater than zeroes"</li> </ul>
2/2009	<p><b>Section A: Intakes</b> - <u>Intake Data Definitions and Translated Intake File Layout:</u></p> <ul style="list-style-type: none"> <li>- Changed Primary-Language to Required from Optional.</li> </ul> <p><u>Intake Data Definitions, Translated Intake File Layout, and Pre-Processor Edits:</u></p> <ul style="list-style-type: none"> <li>- Removed RBHA IDs for 03 EXCEL, 08 Value Options, 23 PGBHA.</li> </ul> <p><b>Section B: Closures</b> - <u>Closure Data Definitions, Translated Closure File Layout, and Pre-Processor Edits:</u></p> <ul style="list-style-type: none"> <li>- Removed RBHA IDs for 03 EXCEL, 08 Value Options, 23 PGBHA.</li> </ul> <p><b>Section C: Encounters</b> - <u>HCFA Data Definitions, Translated HCFA File Layout, UB Data Definitions, Translated UB File Layout, NCPDP Data Definitions, Translated NCPDP File Layout, and Pre-Processor Edits:</u></p> <ul style="list-style-type: none"> <li>- Removed RBHA IDs for 03 EXCEL, 08 Value Options, 11 Gila River Indian, 14 Navajo Nation, 23 PGBHA, 25 Pascua Yaqui.</li> </ul> <p><b>Section G: AHCCCS Encounter Manual</b> - <u>Chapter 5: Data Files and Reports:</u></p> <ul style="list-style-type: none"> <li>- Oct 2008 revised AHCCCS version now includes Exhibit 5G, Reference File 05 Record Layout (Refer05.zip)</li> </ul> <p><a href="http://azahcccs.gov/Publications/GuidesManuals/EncounterManual/">http://azahcccs.gov/Publications/GuidesManuals/EncounterManual/</a></p>

1/2009	<p><b>Section A: Intakes - <u>Intake Mapping Perspective:</u></b></p> <ul style="list-style-type: none"> <li>- Changed HIPAA Implementation 834 Transaction to "certifying" from "certifyinf."</li> </ul> <p><b>Section B: Closures - <u>Closure Mapping Perspective:</u></b></p> <ul style="list-style-type: none"> <li>- Changed HIPAA Implementation 834 Transaction to "certifying" from "certifyinf".</li> </ul>
1/2009 v.2.1	<p><b>CIS File Layouts &amp; Specifications v.2.1 Revised 12/2008</b></p> <ul style="list-style-type: none"> <li>- Post to the DBHS website at: <a href="http://www.azdhs.gov/bhs/gm.htm">http://www.azdhs.gov/bhs/gm.htm</a>.</li> </ul>

*If you have questions about this provider notice, please contact your provider relations liaison*

