

PROVIDER NOTICE:
Provider Manual Revision

*Maricopa County Regional Behavioral Health Authority
Magellan Health Services of Arizona, Inc.*

Provider Notice

Revision to Provider Manual Forms 3.9.1 and 3.9.2

Date: May 19, 2009

Notice number: 67

In accordance with ADHS/DBHS guidelines, providers are required to comply with the updated policies and procedures presented in provider notices. Where applicable, this information is incorporated into the ADHS/DBHS Provider Manual, Magellan Health Services of Arizona Edition. The full provider manual and provider notices are available at the [For Providers](#) area of Magellan's Web site, www.MagellanofAZ.com.

Revision Notice

The Arizona Department of Health Services/Division of Behavioral Health Services (ADHS/DBHS) recently revised the Interim and Individual Service Plan subsections of Provider Manual Forms 3.9.1 and 3.9.2 (these are edits to the January 2006 documents). The new language affects two locations in each form under the heading title of, "Service Plan Rights Acknowledgement." Please review the changes to the forms hyperlinked below, and begin using the updated versions of the service plans no later than **Monday, June 15, 2009**.

Also linked below is an ADHS/DBHS Policy Clarification Memorandum, which explains the requirement to incorporate notification to TXIX/XXI eligible and SMI persons of their right to receive a notice of action during interim and individual service planning.

Please take some time to review the following hyperlinked information:

- [PM Form 3.9.1, Behavioral Health Assessment and Service Plan \(Parts B and D\)](#)
- [PM Form 3.9.2, Behavioral Health Assessment: Birth-5 and Service Plan \(Parts A and C\)](#)
- [ADHS/DBHS Policy Clarification Memo: Notification of right to notice of action during interim and individual service planning \(May 15, 2009\)](#)

Section 3.9 of the Provider Manual and the full versions of the above forms are currently undergoing review and will be updated and posted in their final form at a later date. Until those documents are approved and posted, please use the above hyperlinks as your source documents to replace the modified sections of the forms. If you have questions about the

proposed changes, please contact Bill Eichelberger, policy liaison at (602) 652-5812.

If you have questions about this provider notice, please contact your provider relations liaison.

