

**PROVIDER NOTICE:**  
**Provider Manual Revision**

Maricopa County Regional Behavioral Health Authority  
Magellan Health Services of Arizona, Inc.

## ***Provider Notice***

### **Revision to Provider Manual Sections 3.3, 4.4, 5.3, 5.4, 8.1**

**Date: July 10, 2009**

**Notice number: 75**

In accordance with ADHS/DBHS guidelines, providers are required to comply with the updated policies and procedures presented in provider notices. Where applicable, this information is incorporated into the ADHS/DBHS Provider Manual, Magellan Health Services of Arizona Edition. The full provider manual and provider notices are available at the [For Providers](#) area of Magellan's Web site, [www.MagellanofAZ.com](http://www.MagellanofAZ.com).

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The Arizona Department of Health Services/Division of Behavioral Health Services (ADHS/DBHS) has revised the following Provider Manual sections, forms and attachments:

Section PM 3.3, *Referral and Intake Process*

- *PM 3.3.1 Form ADHS/DBHS Referral for BHS*

Section PM 4.4, *Coordination of Care with Other Governmental Entities*

- *PM 4.4.2 Attachment Overview of the AZ Families F.I.R.S.T. Program Model & Referral Process*

Section PM 5.3, *Grievance and Requests for Investigation for Persons Determined to Have a Serious Mental Illness*

- *PM 5.3.1 Form ADHS/DBHS Appeal or SMI Grievance Form*

Section PM 5.4, *Special Assistance for Persons Determined to Have a Serious Mental Illness*

- *PM 5.4.1 Form Notification of Person in Need of Special Assistance*

Section PM 8.1, *Encounter Validation Studies*

The changes were effective July 1, 2009, and are available on the Magellan of Arizona Web site at [www.magellanofaz.com/mypage-en/for-providers/provider-manual.aspx](http://www.magellanofaz.com/mypage-en/for-providers/provider-manual.aspx). To review the revisions please click on the Revision Notice Matrix hyperlinked below:

[Revision Notice Matrix; Provider Manual Sections 3.3, 4.4, 5.3, 5.4 and 8.1](#)

*If you have questions about the information in this provider notice, please contact your provider relations liaison.*

